(last edited on 7/14/2016)

BLM Vendor Process for Excessive Debris over 10 Cubic Yards

If you get to a property and suspect you have over 10 cubic yards of debris (including yard debris) please follow the following process.

1) Call from site and let your state rep know you believe you have more than 10 cubic yards of debris.   Give them as much detail as possible about the debris. Where is it coming from? Is it household items, trash outside, or yard debris?

2) Photo document all debris on land and in structures prior to removal.

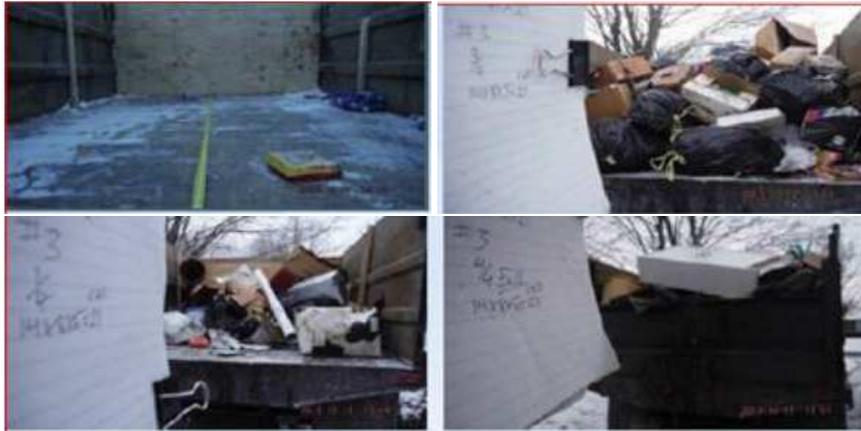3) Make sure you take pictures of your empty hauling device.

4) Take pictures showing the measurements of your hauling device.   These must be legible and show the length of the tape and close up photos of the end number.

5) All pictures must be time and date stamped.

6) Take pictures of your trailer/truck/dumpster as you fill it up (progressive load photos).

7) Take pictures once your load is full. If you are taking multiple loads make sure you follow the picture taking process for each load and label each load using a white board.

8) Provide before, during, and after photos of the property as debris is being removed.

9) Include a copy of any relevant dump invoices with case number.

10) Create an invoice to BLM (BLM address included) with the amount of additional debris you removed, and billed at $50 per cubic yard. Be sure to include a separate line for the included 10 cubic yards at $0. Make sure your invoice is complete with all of your company contact and billing information.

11) **Include a copy of your W-9 for direct payment**

NOTE: If HUD does not reimburse BLM at the rate of $50 per cubic yard you (the vendor) will be reimbursed at the same rate HUD reimburses BLM.   An adjustment may be made at a later date.

FAILURE TO COMPLETELY FOLLOW ANY OF THE ABOVE DIRECTIONS MAY RESULT IN BLM'S INABILITY TO PAY YOUR INVOICE.

** If providing the dimensions in feet, rather than yards, please use the following conversion formula to come up with the cubic yardage amount: *Length times Width times Height divided by 27* (L * W * H / 27). For example, if the load measurements are 12' by 6' by 8' we would do the following: 12 x 6 x 8 / 27 = 21.33 cubic yards.